

# **Boulder Ridge Wild Animal Park Seasonal Work Position**

## **Gift Shop & Admissions**

Classification: Seasonal work position with hours available starting April 1<sup>st</sup> through October 13<sup>th</sup>. Staff hired prior to zoo opening April 1<sup>st</sup> will have training occur in March. Staff hired after zoo has opened for the season will receive on-the-job training amongst fellow staff.

Wage: \$12 per hour, no overtime or holiday pay

Shift Schedule: Staff will work shifts around school hours (if applicable). Part-time or full-time opportunities options based on applicants' availability. Scheduled shifts can start as early as 9:30 AM, afternoon shifts can go as late as 6:30 PM, or later if evening zoo rentals are reserved. Applicants must be available to work weekends and holidays. Any known vacation or time-off requests must be brought to the attention of Boulder Ridge managers in the applicant's interview.

### Job Description:

Gift Shop & Admissions staff are a vital role at Boulder Ridge Wild Animal Park, they are typically the staff all our daily guests interact with first. It is dynamic position that fills many roles such as customer service with facilitating the sale of admission tickets, memberships, gift shop merchandise, and special program bookings. As well as maintaining the aesthetic view of the admissions and gift shop area for guests. Applicants must have a good work ethic and people skills as you are impacting zoo guests experiences daily.

### Job roles include, but are not limited to:

1. Operation of the admission and gift shop areas, which includes cash & card handling at a register.
2. Interacting with the public, answering questions, maintaining a positive environment for guests.
3. Promotion of daily zoo activities such as public animal encounters and keeper talks.
4. Promotion and sales of zoo memberships and any paid programs.
5. Facilitate a safe and organized space for all guests when large groups, especially school groups, enter or exit the zoo.
6. Maintaining zoo cleanliness by picking up trash near or within gift shop & admissions building, parking lot, and reorganizing merchandise shelves and product displays.

